



C I T Y O F
RENO
Memorandum

DATE: July 18, 2025
TO: Mayor and City Council
THROUGH: Jackie Bryant, City Manager
FROM: Tyler Shaw, Agenda Manager
DEPT: City Manager's Office
SUBJECT: 07/30/2025 City Council Meeting Draft Agenda Memo

This memo is intended to provide an overview of the anticipated agenda for the City Council and Redevelopment Agency Board Meetings on Wednesday, July 30, 2025. This is a draft, and agenda items may be revised or removed prior to posting. Additional items not listed in this draft may also appear on the final agenda. The final agenda will be physically posted in compliance with Nevada Revised Statutes (NRS) 241.020(3) (notice of meetings) at Reno City Hall, 1 East First Street, Reno, Nevada 89501. In addition, the final agenda will be electronically posted in compliance with NRS 241.020(3) at Reno.gov, and NRS 232.2175 at notice.nv.gov/.

City Council Meeting

A Introductory Items

A.1 Pledge of Allegiance

A.2 Roll Call

A.3 Public Comment

A.3.1 Public Comment

A.4 Approval of the Agenda (For Possible Action) – 30 July 2025

B Consent Agenda (All consent items may be approved together with a single motion, be taken out of order, and/or be heard and discussed individually. Any items pulled from the consent agenda will be heard at the discretion of the presiding officer.)

- B.1 Staff Report (For Possible Action): Approval of Privileged Business License – Dining Room Wine and Beer (Change of Ownership) – Pizano's Pizza, Alison Fry, 95 North Sierra Street, Unit 102. [Ward 1]

Summary:

This is an application (R165577Q-APP-2025) for a change of ownership by Pizano's Pizza for dining room wine and beer. The business is located at 95 North Sierra Street, Unit 102, in Ward 1 (Exhibit A) and the zoning designation is Mixed-Use Downtown Riverwalk District (MD-RD). Planning comments note that a restaurant with alcohol service is an allowed use and 24-hour indoor operation is permitted. Staff recommends that Council approve the privileged business license application.

- B.2 Staff Report (For Possible Action): Approval of Privileged Business License – Dining Room Alcohol (New) - Cluckers LLC, Joseph Orduna, 701 South Virginia Street, Unit 18. [Ward 3]

Summary:

This is an application (R165754Q-APP-2025) by Cluckers LLC for dining room wine and beer. Formerly located at 600 South Center Street, Unit 200, is moving to 701 South Virginia Street, Unit 18, and adding dining room alcohol. The business is located in Ward 3 (Exhibit A) and the zoning designation is Mixed-Use Midtown Commercial (MU-MC). Planning comments note that a restaurant with alcohol service is an allowed use in this zone and may operate 24 hours a day. Staff recommends that Council approve the privileged business license application.

- B.3 Staff Report (For Possible Action): Approval of Privileged Business License – On-Premises Wine and Beer (New) – Monsters & Mayhem Games, Richard Stryker, Holly Stryker, 5110 Mae Anne Avenue, Units 704 & 705. [Ward 5]

Summary:

This is an application (R165718Q-APP-2025) by Monsters & Mayhem Games for on-premises wine and beer. The business is located at 5110 Mae Anne Avenue,

Units 704 & 705, in Ward 5 (Exhibit A) and the zoning designation is General Commercial (GC). Planning comments note that a bar, lounge, or tavern and general retail are permitted uses and may operate between 6:00 a.m. to 11:00 p.m. Staff recommends that Council approve the privileged business license application.

- B.4 Staff Report (For Possible Action): Approval of Contract with Nuvoda, LLC for purchase of license and equipment for the Mobile Organic Biofilm technology as part of the Truckee Meadows Water Reclamation Facility Mobile Organic Biofilm Retrofit Project in the amount of \$778,000 with Reno's share being \$533,941.40. (Sewer Fund)

Summary:

The Truckee Meadows Water Reclamation Facility (TMWRF) has recently completed an 18-month pilot project for operation of Mobile Organic Biofilm (MOB) technology. Jacobs Engineering Group, Inc. (Jacobs), the consulting engineer for the pilot project, recommends adopting this technology for a permanent installation at the treatment plant to improve biological nutrient removal. The MOB process has demonstrated the ability to deliver a more robust and higher-quality level of wastewater treatment, helping TMWRF comply with its discharge permit. This contract with Nuvoda, LLC (Nuvoda) is to obtain a new biomedica retention screen, new electrical equipment, a license to use the technology at TMWRF, and the purchase of the existing equipment currently being utilized at TMWRF. Staff recommends Council approve the Contract with Nuvoda for purchase of license, equipment, and limited technical support for the TMWRF Mobile Organic Biofilm Retrofit Project in an amount not to exceed \$778,000 (Reno's share being \$533,941.40 from the Sewer Fund).

- B.5 Staff Report (For Possible Action): Approval of Consulting Agreement for Design and Construction Management Services with Carollo Engineers, Inc. for the Truckee Meadows Water Reclamation Facility Heat Loop Near-Term Boiler Replacement Project in the amount of \$882,588 with Reno's share being \$605,720.14. (Sewer Fund)

Summary:

The Truckee Meadows Water Reclamation Facility (TMWRF) does not have a natural gas connection to the local utility but relies entirely on gas produced from its wastewater treatment processes to fuel the facility's boilers and cogeneration unit. These boilers and heating systems distribute hot water to hydronic equipment throughout the plant to support building heating and various treatment processes. A recent failure in the sludge heating systems prompted the Cities of Reno and Sparks to procure a new boiler, along with pumps, valves, and related equipment, for installation before the upcoming winter. The attached agreement with Carollo Engineers, Inc. (Carollo) provides engineering design and construction

management services for the boiler replacement phase of the TMWRF Heat Loop Improvements Project. Staff recommends that Council approve the agreement with Carollo in an amount not to exceed \$882,588 (Reno's share: \$605,720.14 from the Sewer Fund).

- B.6 Staff Report (For Possible Action): Approval of a Charging Station Maintenance Agreement with EVaaS Solutions for public charging station maintenance and operations at the Moana Springs Community Aquatics and Fitness Center, and the Public Safety Center.

Summary:

The City owns, maintains, and operates public-facing electric vehicle charging stations at the Moana Springs Community Aquatics and Fitness Center, and the Public Safety Center. Under this agreement, EVaaS Solutions will operate and maintain the stations, collect a fee not to exceed the rate as per the Fee Schedule, and provide the City with a 10% revenue share. The City is not responsible for maintenance and operations, or the associated electric costs, under this agreement. This allows the City to redirect maintenance staff and funds to other matters, while earning a revenue share.

- B.7 Staff Report (For Possible Action): Approval to purchase crack sealant material and specialty asphaltic materials by utilizing any joinder contracts, as allowed under NRS 332.195, in an amount not to exceed \$250,000. (Street Fund)

Summary:

The Maintenance & Operations Department's Street Maintenance Division utilizes crack sealant material and specialty asphaltic materials as part of the annual preventative maintenance program to preserve and extend the life of city streets. Purchases of crack sealant and asphalt materials are made on an as needed basis to maintain a minimum year-round inventory. Staff recommends Council approval to purchase Crack Sealant Material and Specialty Asphalt Materials by utilizing any joinder contracts, as allowed under NRS 332.195, in an amount not to exceed \$250,000.

- B.8 Staff Report (For Possible Action): Approval to purchase Sternberg decorative lighting for downtown in an amount not to exceed \$135,000. (Room Tax Fund and Street Fund)

Summary:

The Maintenance and Operations Department is requesting approval to purchase Sternberg decorative lights in an amount not to exceed \$135,000 for the downtown area. These lights will be used to replace those that have been knocked

down due to traffic accidents or that have reached the end of their useful life due to time and weathering.

- B.9 Staff Report (For Possible Action): Approval to purchase reflective sign materials and Telespar sign posts by utilizing any joinder contracts, as allowed under NRS 332.195, in an amount not to exceed \$200,000. (Street Fund)

Summary:

The Maintenance & Operations Department's Street Maintenance Division is responsible for maintaining and installing signage throughout the City. The Division purchases reflective sign materials to fabricate signs in-house and Telespar sign posts for sign installations. Staff recommends Council approval to purchase reflective sign materials and Telespar sign posts by utilizing any joinder contracts, as allowed under NRS 332.195, in an amount not to exceed \$200,000.

- B.10 Staff Report (For Possible Action): Approval to purchase aggregate, sand, and salt by utilizing any joinder contracts, as allowed under NRS 332.195, in an amount not to exceed \$225,000. (Street Fund)

Summary:

The Maintenance & Operations Department's Street Maintenance Division uses aggregate material, sand, and salt for the maintenance of City streets and right of ways. These materials are purchased on an as-needed basis to maintain an adequate year-round inventory to support the department's snow and ice control operations. Staff recommends Council approval to purchase aggregate, sand and salt, by utilizing any joinder contracts, as allowed under NRS 332.195, in an amount not to exceed \$225,000.

- B.11 Staff Report (For Possible Action): Approval to purchase thermoplastic roadway marking materials, roadway marking paint and reflective glass beads by utilizing any joinder contracts, as allowed under NRS 332.195, in an amount not to exceed \$400,000. (Street Fund)

Summary:

Staff recommends Council approval to purchase thermoplastic roadway marking materials, roadway marking paint and reflective glass beads by utilizing any joinder contracts, as allowed under NRS 332.195, in an amount not to exceed \$400,000.

- B.12 Resolution No. ____ (For Possible Action): Resolution to approve final reapportionment of assessments for the 2001 Stead Special Assessment District No. 2 and the apportionment of \$36,955.71 in surplus amounts remaining in the debt service

fund created for the payment of bonds and interest for the City of Reno, Nevada, 2001 Stead Special Assessment District No. 2.

Summary:

Per NRS 271.429, surplus funds in excess of \$50,000 in a special assessment district must be refunded. The bonds issued in conjunction with the creation and financing of the 2001 Stead Special Assessment District No. 2 have been paid off and the debt service fund has a remaining cash balance of \$169,386.95. The resolution approves the final reapportionment of assessments in the District and the apportionment of the remaining surplus, less penalties assessed during the life of the district and administrative costs, among the tracts of land assessed in the District to the owners of record on July 1, 2025 and authorizes the Deputy City Treasurer to provide notice by mail and by publication of the availability of the surplus for refund and process such refunds to the property owner or owners. A total of \$36,955.71 in the special assessment debt fund will be refunded to the property owners; which is net of the required \$50,000 deposit into the surplus and deficiency fund, \$75,124.70 in assessed penalties and the administrative costs of \$7,306.54.

- B.13 Resolution (For Possible Action): Resolution donating Council Discretionary Funds to McQueen Knightriders to support their mission in providing student-athletes the coaching, support and camaraderie to help them achieve both competitive and noncompetitive cross-country mountain bike goals safely and enjoyably in the amount of \$500. (General Fund) [Reese]

Summary:

Councilmember Reese would like to allocate \$500 from Council Discretionary Funds assigned for fiscal year (FY) 25/26 to McQueen Knightriders. Discretionary funds are allocated to each Council member each FY to be used to help support the initiatives of local 501(c)(3) nonprofit organizations.

C Department Items

- C.1 Staff Report (For Discussion Only): Presentation and discussion regarding the Sewer Utility including challenges and opportunities related to the collection system, treatment plants, and disposal of treated water in the North Valleys, Truckee Meadows, and South Truckee Meadows areas. [Regional Infrastructure]

Summary:

The Sewer Utility provides a vital service to the community. Staff will present an overview of the activities necessary to manage the utility as well as the challenges and opportunities related to providing this service. Due to the complicated nature of the treatment processes, it can take many years for a project to develop from

recognition of a problem, alternative solution analysis, project selection, design, and construction. The intention of this presentation is to share the work we have completed, where we are today, and what is currently planned for the future.

- C.2 Staff Report (For Possible Action): Presentation, discussion and potential direction to staff regarding initiation of a text amendment to Reno Municipal Code Title 18 - Annexation and Land Development to modify 18.04.1206 (Police Facility Impact Fee) and extend the termination date to collect Police Facility Impact Fees beyond ten years; together with matters which pertain to or are necessarily connected therewith. [Development Services]

Summary:

In May of 2020, the Police Facility Impact Fee (PFIF) program was created as a mechanism to help fund the new Reno Police Department Public Safety Center (PSC). The statutorily required Capital Improvements Plan (CIP) for planned police facilities and associated administrative manual were each adopted by reference and are required to be reviewed at least once every three years. The CIP, administrative manual and associated impact fee schedule were last reviewed by City Council in 2023. The city is now entering the next statutorily required review process and will need to consider an increase to the impact fee schedule. This is an initiation of a text amendment to consider extending the timeline to collect the Police Facility Impact Fee beyond the current ten-year timeline. Initiation of the text amendment will be followed by a public outreach process with the public and development community to review options for both increasing the fee amounts and extending the timeline to collect fees. Staff recommends Council review the information and provide direction on initiation of a text amendment to Title 18 related to the Police Facility Impact Fee.

D Public Hearings - 10:00 AM (Items scheduled to be heard at a specific time will be heard no earlier than the stated time, but may be heard later.)

- D.1 Ordinance Introduction – Bill No. ____ (For Possible Action): Case No. LDC25-00070 (Bethel AME Church Historic Resource Designation) Ordinance to amend Title 18, Chapter 18.02 of the Reno Municipal Code, entitled “Zoning,” rezoning a ±0.06 acre site from Mixed-Use Downtown – Northwest Quadrant (MD-NWQ) to ±0.06 acres of MD-NWQ with the Historic Landmark (HL) overlay zoning district. The subject property is located at 220 Bell Street and has a Master Plan land use designation of Downtown Mixed-Use (DT-MU). [Ward 1]

Summary:

Melissa Hafey (City Manager’s Office, Arts & Culture), on behalf of the Bethel Housing Development Corp., Inc. (property owner), requested to add the Bethel AME Church located at 220 Bell Street to the City of Reno Register of Historic

Places (City Register). The Historical Resources Commission (HRC) unanimously recommended that the City Council; 1) add the property to the City Register by accepting the historic resource designation nomination, and; 2) adopt the Historic Landmark (HL) overlay zoning district for the subject site by ordinance. Staff and the HRC recommend acceptance of the nomination and adoption of the zoning map amendment.

E Ordinances - Introduction (Other Ordinance, Introduction items may be found under the following agenda sections: Public Hearings, and/or Standard Department Items.)

E.1 Ordinance Introduction - Bill No. ____ (For Possible Action): An Ordinance to amend Title 6, Chapter 6.14, of the Reno Municipal Code titled “Truck Regulations” adoption and enforcement of federal and state regulations for motor carrier safety; and other matters properly relating thereto.

Summary:

In response to an increased need to ensure motor carrier safety, staff is introducing an ordinance to allow the Reno Police Department the ability to enforce Federal and State regulations within the City of Reno. Additionally, this will allow the Reno Police Department to assist Nevada State Police at truck checkpoints along our highways. Finally, allowing the Reno Police Department the opportunity to enforce motor carrier safety allows the City to seek additional federal grants. Staff recommends Council approve the introduction of a new ordinance in Reno Municipal Code, under “Truck Regulations” Title 6, Chapter 6.14 adoption and enforcement of Federal and State regulations for motor carrier safety.

F Ordinances - Adoption

G Board Appointments

H Mayor and Council

H.1 City Council Comments, including announcements regarding City boards and commissions, activities of local charitable organizations and upcoming local community events. (Non-Action Item)

I Public Hearings - 6:00 PM (Items scheduled to be heard at a specific time will be heard no earlier than the stated time, but may be heard later.)

J Public Comment (This item is for either public comment on any action item or for any general public comment.)

J.1 Public Comment

K Adjournment (For Possible Action)